

## Welcome Guide

## Contents

Cover Page.....	Page 1
About us.....	Page 2
Packages & Add-ons.....	Page 3
Reservation Agreement.....	Page 4
Financial Policies.....	Page 5
How to Reserve.....	Page 6



## Contact

(239) 242-3950

[Aobrien@capecoral.gov](mailto:Aobrien@capecoral.gov)

[www.CapeCoral.gov](http://www.CapeCoral.gov)



@WilliamAustenYouthCenter

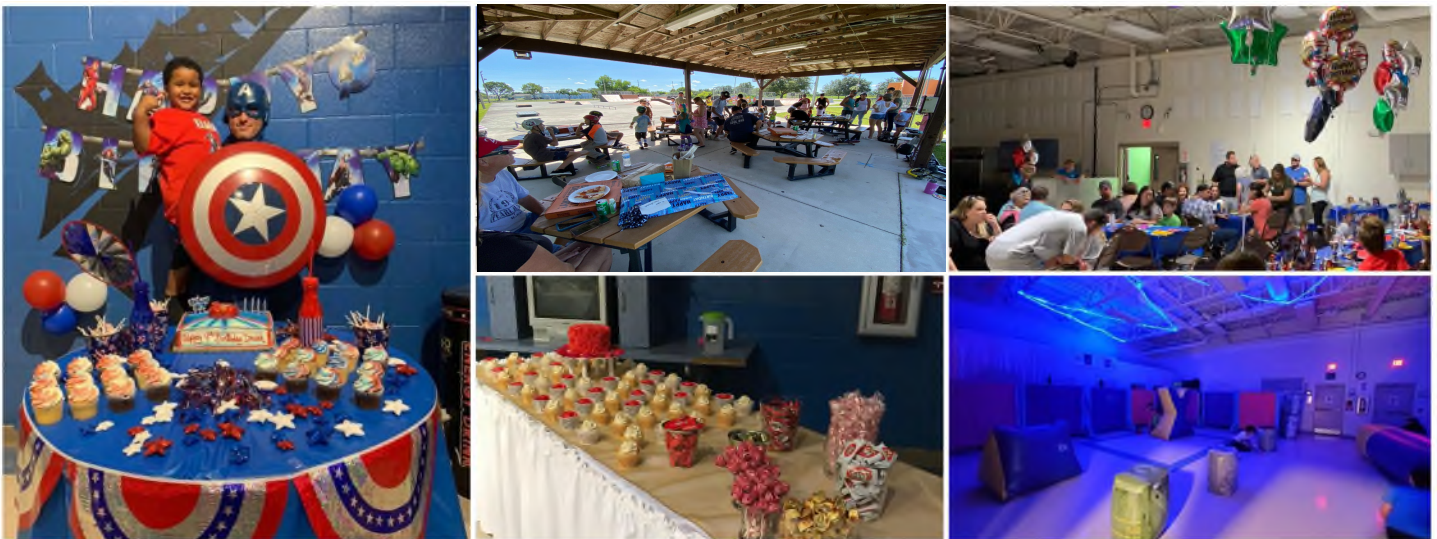
# About Us

The William “Bill” Austen Youth Center features a main room spanning 1,248 sq. ft., with seating for up to 96 guests (12 round tables, 8 chairs per table). Facility rental is available on Saturdays from 12pm-9pm and Sundays from 3pm-6pm. The venue is perfect for a variety of events, including Sweet 16 parties, sports banquets, baby showers, private trainings, and graduation celebrations. We also offer a selection of add-ons to make your occasion even more memorable.

*All rental packages include the use of the space, tables and chairs, bathroom access, ample parking, and the option to bring your own food and décor. Additional features include music, a party assistant, and dance lighting.*

Adjacent to the Youth Center is the Eagle Skate Park, a 27,000 sq. ft. course. Private skate park rentals are available on Saturdays and Sundays from 10am-12pm. Pavilion skate park rentals are available during normal skate park hours. Please note that helmets and parental/legal guardian consent are required for all participants, with helmet rentals available on-site.

*Skate Park packages include space rental, pavilion tables, ample parking, music, bathroom access, and the option to bring your own food and décor.*



## Program Hours

### Saturdays

Youth Center: 12:00pm-9:00pm

Skate Park: 12:00pm-9:00pm

### Sundays

Youth Center: 2:00pm-6:00pm

Skate Park: 12:00pm-7:00pm



# Packages and Pricing List

## SKATE PARK BASIC PACKAGE

- 2 hours (during normal skate park hours)
- Reserved Pavilion Space
- Up to 10 skate admissions included

ONLY  
**\$110**

## PRIVATE SKATE PACKAGE

- 2 hours (privately reserved before opening) (10am-12pm)
- Reserved Entire Skate Park
- Up to 15 skate admissions included

ONLY  
**\$250**

## DELUXE YOUTH CENTER PARTY

- 2 hours
- Music and Laser Lights
- Courtesy Table and Chair Setup

ONLY  
**\$225**

## PREMIERE YOUTH CENTER PARTY

- 3 hours
- Music and Laser Lights
- Courtesy Table and Chair Setup

ONLY  
**\$325**

## LASER TAG YOUTH CENTER PARTY

- 2 hours
- Music and Laser Lights
- Courtesy Table and Chair Setup
- Equipment, staff assistance, and laser tag bunker room setup

ONLY  
**\$325**

## GAMER EXPERIENCE YOUTH CENTER PARTY

- 2 hours
- Music and Laser Lights
- Courtesy Table and Chair Setup
- Gaming equipment and games provided.

ONLY  
**\$300**



## Youth Center Add-Ons

- |   |                            |
|---|----------------------------|
| <input type="checkbox"/> Snow Cones             | \$18 (for 20 people)       |
| <input type="checkbox"/> Nerf Package Add-On    | \$100                      |
| <input type="checkbox"/> Video Game Add-On      | \$75                       |
| <input type="checkbox"/> Pizza                  | \$9 (per pie) x Qty_____   |
| <input type="checkbox"/> Character Add-on       | \$75 (30min meet & greet)  |
| <i>Captain USA, Minion, Panther Hero</i>        |                            |
| <i>Spider Hero, and Poke-chu</i>                |                            |
| <input type="checkbox"/> Table Linens (Black)   | \$5 (per linen) x Qty_____ |
| <input type="checkbox"/> Projector and Mic. Use | \$50                       |
| <input type="checkbox"/> Extra Hour             | \$60 (Per Hour) x Qty_____ |

(Check Applicable Boxes)\*

## Skate Park Add-Ons

- |   |                             |
|---|-----------------------------|
| <input type="checkbox"/> Snow Cones         | \$18 (for 20 people)        |
| <input type="checkbox"/> Pizza              | \$9 (per pie) x Qty_____    |
| <input type="checkbox"/> Additional Skaters | \$5 (per person) x Qty_____ |

(Check Applicable Boxes)\*



## Program Hours

### Saturdays

Youth Center: 12:00-9:00pm

Skate Park: 12:00pm-9:00pm

### Sundays

Youth Center: 2:00pm-7:00pm

Skate Park: 12:00pm-7:00pm



# Reservation Agreement

Thank you for choosing the William "Bill" Austen Youth Center for your celebration! To help ensure your special event goes as smooth as possible, please read over the following reminders and sign below. You will be provided a copy of the contract upon signing. Furthermore, signature below indicates that the User shall be liable for, and shall indemnify, defend, and hold the City harmless from and against all claims, suits, judgments, damages, losses, and expenses including court cost, expert witnesses and professional services and attorney fees arising out of the User's errors, omissions, failure to perform, intentional tort or negligence. The user shall not be liable to, nor be required to indemnify the City for, any portions of damages arising solely out of any error, omission, or negligence of the City, its employees, agents, or representatives. I give full permission to all foregoing to use photographs, videotapes, recordings, or any other record of this event for legitimate purposes.

## Party Reminders:

- A non-refundable deposit of 50% of the price is required to reserve the date and time. **Full balance must be paid (14) days in advance of use date.** Failure to pay balance due by balance due date will result in cancellation of booking.
- All party attendees must remain in the party room. Individuals under the age of 18 must be accompanied by an adult if they leave to use the vending area or playground.
- The party cleanup is expected to be completed by the end of your scheduled party time (additional time may be purchased prior to the day of the party if desired).
- All items brought into the building must be removed when the function is over. Deliveries and pickups from florists, caterers, etc. must be arranged within scheduled rental times. **This is a public building: any items stored are left at your own risk.**
- No alcoholic beverages may be consumed on the property. Any violations will be reported to the CC Police Dept. immediately.
- No decorations may be hung on a/c units or lighting. Any decorations except tablecloths and centerpieces must be approved by the manager. Decorations hung on walls may only be hung with painter's tape.
- Parties are responsible for all damage and cleaning responsibilities. A **cleaning fee of \$100** will be charged if room is left dirty.
- Music shall be kept at a reasonable **volume.**

Signature of User/Representative: \_\_\_\_\_

Email & Phone Number: \_\_\_\_\_

Date and time of Rental: \_\_\_\_\_

Date Signed: \_\_\_\_\_

City Rep: \_\_\_\_\_



## Program Hours

### Saturdays

Youth Center: 12:00pm-9:00pm

Skate Park: 12:00pm-9:00pm

### Sundays

Youth Center: 2:00pm-6:00pm

Skate Park: 12:00am-7:00pm



# Financial Policies

Name: \_\_\_\_\_ Rental Date & Time of rental: \_\_\_\_\_

Organization (if applicable): \_\_\_\_\_

## Additional Rental Items:

Package Total + Additional Add-ons \$ \_\_\_\_\_

Extra Hours Amt. \_\_\_\_\_ @ \$ 60 per hour \$ \_\_\_\_\_

GRAND TOTAL: \$ \_\_\_\_\_

## Payment Schedule:

Deposit Paid at Contract Origination: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Final Payment  
\$ \_\_\_\_\_ Due Date: \_\_\_\_\_

Date Paid: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Receipt # \_\_\_\_\_

## **Cancellation Policy** (all days are calculated as actual calendar days, not business days)

Refund Schedule for Cancellations – from the rental date:

- Deposit Refund: Non-Refundable
- 15 days or more: 50% reimbursement of full payment
- 14 days or less: NO REFUND/NO EXCEPTIONS



## Program Hours

### Saturdays

Youth Center: 12:00pm-9:00pm

Skate Park: 12:00pm-9:00pm

### Sundays

Youth Center: 2:00pm-7:00pm

Skate Park: 12:00pm-7:00pm

